

## Film/Photography/Yearbook Contract

### Riverside Secondary



#### Dear Students and Parents/Guardians:

Students in this Filmmaking/photography courses are required to use a digital camera, a tripod, lighting equipment, and possibly sound equipment. Much of the project work with this equipment will take place after school hours and off school property. As the school and its employees cannot be responsible for, nor gain insurance coverage for any lost, stolen, or damaged filmmaking/photography equipment, it is important to consider the following:

- School owned filmmaking/photography equipment is the responsibility of the student while it is signed out under her/his name. Students are expected to pay for repair or replacement costs incurred by them.
- Never leave a camera or equipment unattended. Always lock up your equipment between uses. The safest place for your own camera and equipment is at home, and for school equipment is checked back in to the classroom locked storage. Equipment locked in the front seat of a car is sure to be stolen.
- If using your own equipment, record the model and serial number at home.
- The equipment sign-out ledger records equipment borrowed. This is a legal document. Be sure to fill it out completely before borrowing, and be sure to have your instructor sign it when you return the equipment.

Most student films/photography will feature other students. Our films and photos often are submitted to local, provincial, national and international contests and festivals. The content of the films and photos are always reviewed for proper subject matter by the instructor. We do require your permission to feature your son/daughter in our films and photos.

Please note that the instructor will sometimes present material of a mature nature where the content is directly related to course objectives and provides the opportunity for further discussion.

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#### **Film/Photography/Yearbook Course Contract:**

Student Name (Please Print): \_\_\_\_\_

I have read the above information and agree to personal responsibility for any photography/film/Yearbook equipment that I borrow or bring to school.

\_\_\_\_\_ student \_\_\_\_\_ date  
(Signature)

I have read the above information and agree to allow my child to take responsibility for any equipment she/he borrows or brings to school. I also agree to allow my daughter/son to appear in Riverside Student films/photos and allow him/her to view the mature content at the discretion of the course instructor.

\_\_\_\_\_ parent \_\_\_\_\_ date  
(Signature)

*[Please feel free to include any comments you wish to make on the back of this form]*